

TENTATIVE PROGRAMME
SIRIM LEAD AUDITOR ISO/IEC 27001:2022
SIRIM ACADEMY SDN BHD

TIME	DAY 1	DAY 2	DAY 3
0900 – 1015	<ul style="list-style-type: none"> • Introduction on ISMS • Introduction, Concept & Terminology ISMS 	<ul style="list-style-type: none"> • Revision of Clause 6 – Planning • Assignments and Exercises in Groups on: <ul style="list-style-type: none"> a) Risk Management Procedure b) Work Process Flows c) Clause 6.1 Development of Risk Registers, Identifications of Opportunities & Development of ISMS Objectives in Groups d) ISMS Objectives 	<ul style="list-style-type: none"> • ISMS Auditing – 6 phases
1015 – 1030	Morning break	Morning break	Morning break
1030 – 1300	<ul style="list-style-type: none"> • Clause 4 – Understanding the Organization and its Context • Clause 4.1 & 4.2 • Assignments and Exercises in Groups on Clause 4.1 External Internal Issues & 4.2 Needs and Expectations of Interested Parties 	<ul style="list-style-type: none"> • Clause 8 – Operation • Assignments and Exercises in Groups on Clause 8 Operation Development 	<ul style="list-style-type: none"> • Cont. ISMS Auditing – 6 phases
1300 – 1400	Lunch break	Lunch break	Lunch break
1400 – 1530	<ul style="list-style-type: none"> • Clause 4.3 Scope & Clause 4.4 • Clause 5 – Leadership • Roles And Responsibilities • Exercise Clause 5.3 Roles & Responsibilities For ISMS Committee 	<ul style="list-style-type: none"> • Clause 9 – Evaluation • Including Example of Internal Audit Procedure • Internal Audit Plan & Internal Audit Summary Report 	<ul style="list-style-type: none"> • Cont. ISMS Auditing – 6 phases
1530 – 1545	Tea Break	Tea Break	Tea Break
1545 – 1700	<ul style="list-style-type: none"> • Workshop and presentation 	<ul style="list-style-type: none"> • Clause 10 – Continual Improvements • Including Non-Conformity Procedure & Corrective Action Procedure 	<ul style="list-style-type: none"> • Assignments and exercises

TIME	DAY 4	DAY 5
900 – 1015	<ul style="list-style-type: none"> Managing Audit Programme 	<ul style="list-style-type: none"> Summary Final Revision Submission of Exercises and Quizzes
1015 - 1030	Morning break	Morning break
1030 – 1300	<ul style="list-style-type: none"> Cont. Managing Audit Programme 	<ul style="list-style-type: none"> Exams on ISMS
1300 – 1400	Lunch break	Lunch break
1400 – 1530	<ul style="list-style-type: none"> Including Example of Internal Audit Procedure Internal Audit Plan & Internal Audit Summary Report 	<ul style="list-style-type: none"> Cont. Exams on ISMS Submission of Exam paper End Course
1530 – 1545	Tea Break	
1545 – 1700	<ul style="list-style-type: none"> Certification Process 	